



Linda S. Adams
Secretary for
Environmental Protection

California Environmental Protection Agency

Air Resources Board • Department of Pesticide Regulation • Department of Toxic Substances Control
Integrated Waste Management Board • Office of Environmental Health Hazard Assessment
State Water Resources Control Board • Regional Water Quality Control Boards



Arnold Schwarzenegger
Governor

Aboveground Petroleum Storage Act Program Bulletin

February 28, 2008

Reminder: The Aboveground Petroleum Storage Act (APSA) Grant Applications are due to the California Environmental Protection Agency (Cal/EPA) **this week**. Please contact Cal/EPA for an extension to submit the grant application. Contact either:

John Paine jpaine@calepa.ca.gov (916) 327-5092 or
Jennifer Lorenzo jlorenzo@calepa.ca.gov (916) 327-9560.

Application Tips: Cal/EPA staff has observed on the grant applications received to date that the following areas require attention:

1. On Section 1 (Entity Information), please provide the official title next to the Project Director's name.
2. On Section 2 (Grant Amount) and for the Projected Budget, please use the exact grant amount allocated to the Certified Unified Program Agency (CUPA). Do not round off or estimate to the nearest dollar.
3. Under the Fee Accountability Section of the work plan, please provide a realistic date for incorporating the APSA into the existing fee accountability program. The date should allow sufficient time to analyze the fee accountability program elements for the APSA implementation. This may not be June 30, 2008, as provided on our sample grant application. Most likely, the date should be a few months prior to adoption of the new single fee schedule.
4. Under the UP Single Fee System of the work plan, please state whether the CUPA intends to provide for waiver of APSA fees to local/state government facilities.
5. Under the Implementation Timeline Section of the work plan, please ensure that the timeline reflects the correct dates as established on the CUPA's work plan. Please insert a row for when you expect inspections to commence and a row for submitting semi-annual reports.

6. Under the Projected Budget please consider the following:
 - a. Equipment line item is for items that cost \$5,000 or more per item. Equipment less than \$5,000 should be added to the operating expenses line item.
 - b. Indirect costs cannot exceed 35 percent of the costs for personnel services.
 - c. Use the exact grant amount total. Do not round off or estimate to the nearest dollar.

Notes:

- The local resolution is not required to be submitted along with the grant application or the grant agreement, but the resolution will be required prior to a CUPA receiving its grant funds.
- The grant agreement template that Cal/EPA will use for this grant process will be available, in pdf format by March 7, 2008, at <http://www.calepa.ca.gov/CUPA/Aboveground/>.